

**CONCORD TOWNSHIP CEMETERY RULES & REGULATIONS
ADOPTED BY RESOLUTION 12/10/09**

1. PURCHASE OF LOTS OR GRAVES

- A. Graves may be purchased by Concord Township Residents or immediate family, Concord Township Property Owners or immediate family, through the Cemetery Sexton, Fiscal Officer, or Concord Township Trustee. Lots may be purchased individually or a maximum of four grave lots. Immediate Family is defined as: Father, Mother, Husband, Wife, Sons, Daughters, Brothers, Sisters and their spouses. Upon payment in full for the price of lot, a deed will be prepared and recorded by the Fiscal Officer of Concord Township. A copy of such deed will be forwarded to the purchaser by the Fiscal Officer. Fees for cemetery lots and services are set annually in the month of January by the Concord Township board of Trustees and can be amended as necessary. Separate fees apply to township residents and non-township residents. Individuals meeting the requirements for the eligibility of lot purchase and are not Concord Township Residents must purchase lot at a non resident rate.
- B. Owners of cemetery lots acquire the right of burial only, and are subject to the Rules and Regulations contained herein or that might be made in the future by the Concord Township Board of Trustees. Unused lots may be used by heirs of the purchaser with the purchaser's written, notarized permission if still living, or by agreement of all surviving heirs with their written, notarized permission. Lots cannot be transferred to a non-heir. Unused lots may be returned to the township for resale. Any refund of original purchase price will be considered on a case-by-case basis. If purchaser transfers all lots to either heirs or back to the township, he/she will be ineligible to purchase any additional lots.
- C. No grave may be opened until the purchase price is paid or arrangements for payment have been made with funeral home and/or approved by Concord Township Board of Trustees or Cemetery Sexton.

2. MONUMENTS/HEADSTONES

- A. Only standard Monuments or headstones are permitted.
- B. Temporary grave markers will be removed after 6 months or at spring clean up.
- C. Only Concord Township Cemetery workers are permitted to install monument/headstone footers. No homemade concrete headstones or benches permitted.
- D. Headstones shall meet maximum size of 40" long on a single grave and for double name headstones centered on grave maximum size of 60" long, 48" high.
- E. All headstones will be placed with the lettering facing to the front of the Cemetery. The front being west and facing Riverside Drive or State Route 257 and the front entrance of the cemetery. If the family desires, the name can be placed on the back or rear of the headstone. All headstones will be placed on footer at the head of the grave site. All graves with both a Veteran Marker and a Headstone, the Veteran marker shall be placed at the foot of the grave.
- F. Any person defacing a monument/headstone shall be prosecuted in accordance with the laws of the State of Ohio. That person shall be banned from entering the cemetery and may be charged with trespassing.

3. FLORAL TRIBUTES, TREES, SHRUBS, BUSHES AND DECORATIONS

- A. Flowers may be planted at the head of the grave site only. Wreaths and decorations also are to be placed at the head of the grave site. Monument/headstone saddles are permitted.
- B. Planting trees, shrubbery or bushes must have prior approval of the Concord Township Board of Trustees or Cemetery Sexton. No rose bushes are permitted anywhere in the cemetery.
- C. Approved plantings become the sole responsibility of the lot owner and the Cemetery sexton or Concord Township Board of Trustees reserve the right to remove any and all decorations or plantings not properly cared for or that they deem unsightly or detrimental to adjacent lots, headstone, paths, or drives.
- D. Lot enclosures of any kind are prohibited (fences, stones, rocks, landscape timbers).
- E. Glass, stone or marble chips, glass containers, wire or steel pins, and loose landscape materials of any kind are prohibited.
- F. Improvements of lots shall be done by Concord Township Board of Trustees or Cemetery Sexton, or cemetery personnel.
- G. All summer flowers, wreaths or decorations must be removed by November 1st. All winter decorations or wreaths must be removed by April 1st.
- H. No concrete decorations will be permitted at a grave site.

4. MISCELLANEOUS

- A. Visitors are permitted in the cemetery from dawn to dusk. All township cemeteries are closed from dusk to dawn
- B. Firearms are permitted in the cemetery when being used in conjunction with Military Funerals or Memorial Day Services.
- C. No private person(s) shall bury cremation remains in any part of the cemetery. Cemetery Sexton must perform all burials of cremation remains which must be in a sturdy container.
- D. All burials shall be made using an approved metal or concrete vault or a grave liner.
- E. Children must be accompanied by the parent or other person responsible for their conduct.
- F. Licensed motor vehicles shall be operated and parked on driveways only – except cemetery equipment necessary for operation of the cemetery.
- G. Burial of animals or pets of any kind is prohibited.
- H. The Concord Township Board of trustees and cemetery employees have charge of cemetery grounds, buildings, equipment, and at all times have supervision and control of all persons in the cemetery, including the conduct of funerals, traffic, plot owners and visitors.
- I. The Concord Township Board of Trustees and Cemetery employees have the power to enforce all Rules and Regulations and to exclude from the property any person or persons violating same.
- J. The Concord Township Board of Trustees and Cemetery employees are not liable for any items placed on any gravesite or left at the cemetery by the owner or other persons.
- K. The use of metal detectors is prohibited in any Concord Township Cemetery. Hunting artifacts or digging for artifacts is prohibited.
- L. Removal of any marker, headstone, flag holder, flags, flowers, trees, veteran marker or grave marker, or anyone damaging any of the above or the cemetery in any way shall be prosecuted in accordance with laws of the State of Ohio.