

# CONCORD TOWNSHIP BOARD OF TRUSTEES

December 11, 2024

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## Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, December 11, 2024 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

## Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the November 26, 2024 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

## Public Input

- Mrs. Scott stated the Lucy Depp Light Show has been going well.
- Lori Kannally, Delaware General Health District, provided flyers on: Distemper in wild animals, Recycle Right for holiday light strings, CPR training available, Care Coordinator information through the health department. Discussion was held on if the township should offer a class for CPR/AED training. The health department can also provide a “Nalox Box” at the park near the AED.

## Financial Report

Mr. Johnson shared Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

- General Fund	\$11,298,059.35
- Fire,Road,Special Funds	\$3,269,344.03
- Total All Funds	\$14,567,403.38

- Mr. Haney moved and Mr. Garrett seconded to approve pending vouchers, warrants and purchase orders # 158-162, 118394-118433, all totaling \$890,608.74. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Bank reconciliation reports ending November 30, 2024 were also reviewed.

## Legal Counsel Report

- Attorney Chris Rinehart provided information on access management for township roads such as development traffic. The topic was originally brought forward by a resident’s concern. Chairman Johnson talked to the Delaware County Prosecutor’s office and the county has no access management policy. For the township to develop a policy, the County Engineer would draft, and the township would have to form an advisory board, take hearing requests, etc per Ohio Revised Code. Advisory committees consist of county engineer, surveyor, home builder representative, realtor, professional traffic engineer, metro planning rep, regional planning rep, three residents, and others. Traffic cannot be a sole deciding factor for against developments, and access management would create another layer of bureaucracy. Most new developments in the township would exit onto state or county roads, not township roads. Mr. Johnson will discuss further with the county engineer.
- Regarding the new road permit process, applications are available on the township website, which get submitted to the Fiscal Officer with payment, then will be forwarded to Mr. Rinehart and Prime Engineering for review.
- Discussion was held on processes to accept online applications and payments.
- It was noted annexation for a property along US42 is on the agenda for the City of Delaware.

## Zoning Department

- Zoning Inspector Ric Irvine reported 2 permits have been issued since the last meeting, 1 house, and 1 pool.

## Road/Park Department

- Road supervisor, Nathan Wilgus, reported a resident concern about lack of 25mph speed limit signage on Kellogg Drive. Signs will be placed.
- The department has completed one light salting of roads so far.
- The Ohio EPA salt reduction grant was approved, and quotes were modified and also approved. They plan to move forward with new road salt reduction equipment the beginning of the year.
- The 2025 road improvement program estimate was reviewed. Mr. Wilgus will review. No action taken.

# CONCORD TOWNSHIP BOARD OF TRUSTEES

December 11, 2024

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## Old Business

- Names have been coming in for the Comprehensive Plan Committee, and submittal will close December 29, 2024. Mr. John Carlisle, zoning consultant, will facilitate the committee.
- Alternates for zoning boards have also been received.
- It was noted meetings need scheduled with City of Columbus representatives.
- A reverse annexation issue in Shawnee Hills is being discussed with Mr. Garrett.

## New Business

- The final meeting of the year Wednesday, December 25, 2024 was rescheduled for Monday, December 30, 2024 at 6:00 pm. The organizational meeting was scheduled for Monday, January 6, 2024 at 9:00 am. Both meetings will be held at the Concord Township Administrative Building, 6385 Home Road, Delaware, OH 43015.
- The township building lobby roof is leaking again. Mr. Johnson contacted ASI Roofing. Thermal imaging to be completed. There may not be an ice shield underneath the roofing.
- A complaint was received about speed in Tartan Fields. The stealth unit will be placed.
- A solicitation permit was requested. The fee and permit process was reviewed. The fee is \$150 per individual solicitor, and good for 90 days.
- Correspondence was received from the Delaware County Commissioners about Brownfield Grants available.

## Fire Department

- Chief Cooper reported insurance ISO rating audit was finished yesterday. New rating will be issued to Fiscal Officer.
- The department responded to a house fire on 5990 US42.
- Employee applications have been received. Five interviews will be held December 20, 2024 with Mr. Garrett.
- Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #24-1211-1 to enter into an agreement to provide fire and EMS services to the Village of Shawnee Hills, extending the current service January 1, 2025 to June 30, 2025. Vote: Haney-yes, Garrett-yes, Johnson-yes.

## Adjournment

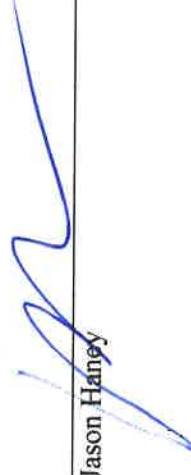
With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

## ATTEST

  
Fiscal Officer, Jill Davis

**BOARD OF TRUSTEES**  
  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

December 11, 2024

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.  
I need a motion to approve purchase orders, pending warrants and pay bills.

Attorney Rinehart presentation

Update on right of way Permit

Zoning Inspector Report

Road Department update

2025 Road improvement estimate

Old Business

Comp Plan applications coming in, set date for action

Choose a date to select the alternate for zoning board

Roof Leaked again.

New Business

Tartan Fields HOA Letter about speeding and request of a radar sign

Fire Chief

Fiscal Officer

Adjourn



# DISTEMPER FAQ

## FREQUENTLY ASKED QUESTIONS

### WHAT IS DISTEMPER?

Distemper is a virus that infects the respiratory tract, the gastrointestinal tract, the spinal cord and the brain. The virus is found in domestic dogs, coyotes, wolves, foxes, as well as raccoons, and some marine mammals. Black footed ferrets, mink, and skunks are especially susceptible to the disease.

### HOW IS DISTEMPER TRANSMITTED?

The virus is transmitted by inhalation of aerosolized particles and direct contact. It is shed in the urine, feces, and secretions of infected animals. The virus is resistant to cold and the majority of cases in domestic dogs occur in the fall and winter.

### WHAT ARE THE SIGNS & SYMPTOMS OF DISTEMPER?

- Discharge from the eyes and nose
- Walking as though they are on hot stones and/or falling over or circling
- Glowing green eyes
- Unkempt fur
- Seizures and foaming at the mouth
- Disoriented, lethargic and overall loss of aggression
- May approach people or curl up to sleep in an open area
- Functional gastrointestinal disorders - vomiting, diarrhea

### HOW CAN I PREVENT MY DOG FROM GETTING DISTEMPER?

Most dogs are vaccinated as pups against distemper and regular booster shots may be given. If you are not sure, check with your veterinarian. To keep your pet safe, it is best to keep your dog on a leash when on walks and scan your backyard before letting your dog out.

### CAN DISTEMPER BE TRANSFERRED TO HUMANS?

Distemper cannot infect humans but if in contact with the virus, you can transfer it to your dog from your clothing.

### HOW CAN I PROTECT MY PROPERTY AND FAMILY?

- Do not leave any food out, including bird feeders and pet food. The virus can be transmitted through shared food and water dishes
- Ensure all garbage, recycling and trash cans are secure and left out on the morning of your regular pick up.
- Keep your pet on a leash when on a walk and scan your yard before letting them outside.
- Check with your vet to ensure your dog has been vaccinated against distemper if you are not sure.

## THE HEALTH DISTRICT AND THE OHIO DEPARTMENT OF HEALTH LAB DO NOT TEST FOR DISTEMPER.

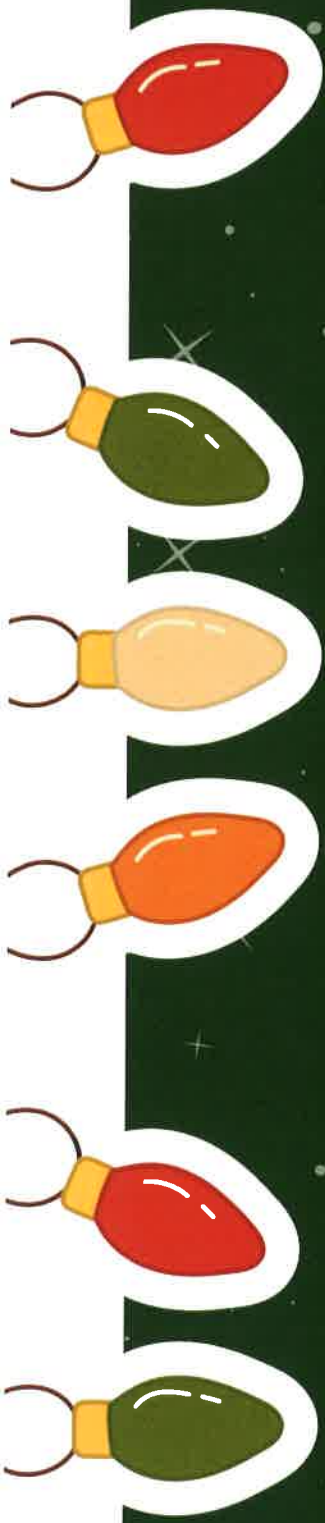
### FOR WILDLIFE QUESTIONS OR TO EUTHANIZE WILDLIFE DISPLAYING DISTEMPER SYMPTOMS, CONTACT:

Ohio Department of Natural Resources Division of Wildlife, Delaware County State Wildlife Officer | (614) 902-4221

Ohio Department of Natural Resources Wildlife District One Office | (614) 644-3925

[ohiodnr.gov/discover-and-learn/safety-conservation/about-odnr/wildlife/wildlife](https://ohiodnr.gov/discover-and-learn/safety-conservation/about-odnr/wildlife/wildlife)





# RECYCLE RIGHT HOLIDAY STRING LIGHTS

November 15, 2024 - January 20, 2025

Do you have strands of burned-out lights or you're replacing the old with energy-efficient LED lights?

**Don't throw them out! Recycle them!**  
**At these following locations:**

**Ashley Wornstaff  
Memorial Library**  
302 E. High St.  
Ashley, OH

**Delaware County  
District Library**  
All Locations

**Genoa Township  
Administration Office**  
5111 S. Old 3C Highway  
Westerville, OH

**Sunbury Municipal  
Building**  
9 W. Granville St.  
Sunbury, OH

**Delaware City  
Public Works**  
440 E. William St.  
Delaware, OH

**Delaware Public  
Health District**  
470 S. Sandusky St.  
Delaware, OH

**Price Farms  
Organics, Ltd.**  
4838 Warrensburg Rd.  
Delaware, OH

**Shawnee Hills  
Municipal Building**  
9484 Dublin Rd.  
Shawnee Hills, OH

Drop your string lights into  
the decorated recycling  
boxes located at each site!

For more information contact:  
**Jenifer Way-Young**  
(740) 368-1700  
jway-young@delawarehealth.org





**Delaware Public  
Health District**

# FIRST AID CPR TRAINING

*In-person & hands-on*

**American Heart  
Association Classes**

**Monthly courses  
offered**

**Space limited to  
3-9 people**

**Training location:**

Delaware Public Health District  
470 S. Sandusky Street  
Delaware, OH 43015

**Courses offered:**

- Basic Life Support for healthcare providers
- CPR & First Aid for the public
- First Aid
- Stop the Bleed

*On-site trainings also offered by appointment!*

For more information or to schedule a training, contact:  
[clinic@delawarehealth.org](mailto:clinic@delawarehealth.org) | (740) 203-2040



**Delaware Public Health District**  
*Dedicated to your health*

[DelawareHealth.org](http://DelawareHealth.org) | (740) 368-1700 |    

Rev. 12/2024





Delaware Public Health District

*Dedicated to your health*

# Care Coordination Program



Our Care Coordination Program is a service to assist you and your family navigate a path to better health through the help of a Community Health Worker!



## SUPPORT

for health insurance, medications, food, housing, transportation, utilities, and more.



## LINK

to transportation so you can visit health care providers.



## IDENTIFY

resources to improve your health.



## HELP

you prepare for a safe and healthy pregnancy.

To connect with a CHW today, scan QR code for Referral Form



Cash Summary by Fund

Year 2024

Fund #	Fund Name	Fund Balance 1/1/2024	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures	Transfers Out	Advances Out	Fund Balance 12/31/2024	Non-Pooled Balance	Pooled Balance
1000	General	\$9,966,656.96	\$43,222.14	\$2,774,918.76	\$0.00	\$0.00	\$12,784,797.86	\$986,738.51	\$500,000.00	\$0.00	\$11,298,059.35	\$0.00	\$11,298,059.35
2011	Motor Vehicle License Tax	\$19,386.69	\$0.00	\$20,284.90	\$0.00	\$0.00	\$39,671.59	\$16,950.87	\$0.00	\$0.00	\$22,720.72	\$0.00	\$22,720.72
2021	Gasoline Tax	\$90,192.85	\$0.00	\$196,695.41	\$0.00	\$0.00	\$286,888.26	\$231,842.03	\$0.00	\$0.00	\$55,046.23	\$0.00	\$55,046.23
2031	Road and Bridge	\$447,644.29	\$341.44	\$529,818.64	\$0.00	\$0.00	\$977,804.37	\$535,988.98	\$0.00	\$0.00	\$441,815.39	\$0.00	\$441,815.39
2041	Cemetery	\$29,272.75	\$0.00	\$26,999.00	\$0.00	\$0.00	\$56,271.75	\$14,820.05	\$0.00	\$0.00	\$41,451.70	\$0.00	\$41,451.70
2111	Fire District	\$1,026,781.91	\$633.00	\$3,626,680.22	\$500,000.00	\$0.00	\$5,154,095.13	\$3,486,676.04	\$0.00	\$0.00	\$1,667,419.09	\$0.00	\$1,667,419.09
2231	Permissive Motor Vehicle License Te	\$88,672.13	\$0.00	\$41,181.39	\$0.00	\$0.00	\$129,853.52	\$109,294.65	\$0.00	\$0.00	\$20,558.87	\$0.00	\$20,558.87
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,170,414.76	-\$43,023.24	\$0.00	\$0.00	\$0.00	\$1,127,391.52	\$127,391.52	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00
2901	OneOhio Opioid Settlement Fund	\$1,832.39	\$0.00	\$9,325.01	\$0.00	\$0.00	\$11,157.40	\$1,139.05	\$0.00	\$0.00	\$10,018.35	\$0.00	\$10,018.35
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$0.00	\$10,313.68	\$0.00	\$10,313.68
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$12,840,854.73	\$1,173.34	\$7,236,217.01	\$500,000.00	\$0.00	\$20,578,245.08	\$5,510,841.70	\$500,000.00	\$0.00	\$14,567,403.38	\$0.00	\$14,567,403.38

Last reconciled to bank: 11/30/2024 – Total other adjusting factors: \$0.00



**Payment Listing**

11/27/2024 to 12/11/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
158-2024	12/04/2024	12/04/2024	CH	T. ROWE PRICE	\$6,320.00	O
	Purpose:	FIRE DEPT 457 PLAN CONTRIB, FIRE DEPT 457 PLAN CONTRIB				
160-2024	11/29/2024	12/04/2024	CH	HR BUTLER, LLC	\$223,929.89	C
	Purpose:	PAYROLL PROCESSING FEES				
161-2024	12/06/2024	12/06/2024	CH	CBIZ BENEFITS	\$117.62	O
	Purpose:	HRA PLAN CLAIM REIMB				
162-2024	12/11/2024	12/11/2024	CH	PNC BANK	\$2,460.65	O
	Purpose:	ADMIN GOOGLE EMAIL SVC				
118394	12/10/2024	12/10/2024	AW	NATHAN WILGUS	\$100.00	O
	Purpose:	ROAD DEPT CELL PHONE REIMBURSE				
118395	12/10/2024	12/10/2024	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O
	Purpose:	ZONING INSPECTOR CELL PHONE REIMB				
118396	12/10/2024	12/10/2024	AW	RINEHART LEGAL SERVICES, LTD.	\$5,860.00	O
	Purpose:	LEGAL COUNSEL EXTENSION SEP-OCT, LEGAL COUNSEL EXTENSION NOV-DEC				
118397	12/10/2024	12/10/2024	AW	KORDA/NEMETH ENGINEERING INC	\$2,000.00	O
	Purpose:	MAINTENANCE FACILITY MASTER PLAN				
118398	12/10/2024	12/10/2024	AW	PORTA KLEEN	\$345.00	O
	Purpose:	PARK PORTABLE RESTROOMS				
118399	12/10/2024	12/10/2024	AW	3F FITNESS LLC	\$800.00	O
	Purpose:	FIRE DEPT WEEKLY FITNESS PROGRAM				
118400	12/10/2024	12/10/2024	AW	TREASURER, STATE OF OHIO	\$1,074.00	O
	Purpose:	UAN ACCTG FEES QTR1				
118401	12/10/2024	12/10/2024	AW	VALTECH COMMUNICATIONS	\$183.21	O
	Purpose:	UTILITIES - ADMIN DEPT				
118402	12/10/2024	12/10/2024	AW	SHAWNEE HILLS CHAMBER OF COMMERC	\$75.00	O
	Purpose:	CHAMBER MEMBERSHIP 2025				
118403	12/10/2024	12/10/2024	AW	THE DEXTER COMPANY	\$680.00	O
	Purpose:	ROAD DEPT SPINNER MOTOR/LIGHTS				
118404	12/10/2024	12/10/2024	AW	COLUMBIA GAS	\$403.53	O
	Purpose:	UTILITIES - FIRE DEPT				
118405	12/10/2024	12/10/2024	AW	BEEEM'S BP DIST INC	\$2,404.58	O
	Purpose:	FIRE/ROAD FUEL SUPPLY				
118406	12/10/2024	12/10/2024	AW	BOUND TREE MEDICAL, LLC	\$295.15	O
	Purpose:	FIRE DEPT EMS SUPPLIES				
118407	12/10/2024	12/10/2024	AW	SUTPHEN CORPORATION	\$6,948.73	O
	Purpose:	FIRE DEPT Q341 WIRE HARNESS REPAIR				
118408	12/10/2024	12/10/2024	AW	MIATI EMBROIDERY	\$2,541.69	O
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE				
118409	12/10/2024	12/10/2024	AW	NAPA AUTO PARTS	\$771.04	O
	Purpose:	PARK,ROAD,FIRE PARTS SUPPLIES				
118410	12/10/2024	12/10/2024	AW	LOWE'S	\$353.11	O
	Purpose:	FIRE DEPT SUPPLIES				
118411	12/10/2024	12/10/2024	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$961.62	O
	Purpose:	ROAD DEPT OIL C321 SUPPLY, ROAD DEPT STROBE LIGHT TR270, ROAD DEPT FILTERS SVC C321				
118412	12/10/2024	12/10/2024	AW	OHIO TWP ASSOC. RISK MANAGEMENT AI	\$81,393.57	O
	Purpose:	TWP LIABILITY INSUR RENEWAL 24-25				
118413	12/10/2024	12/10/2024	AW	THE WONDER WITHIN LLC	\$680.00	O
	Purpose:	FIRE DEPT YOGA WEEKLY PROGRAM				
118414	12/10/2024	12/10/2024	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$475.47	O
	Purpose:	FIRE DEPT COMPRESSOR & SCBA SERVICE				
118415	12/10/2024	12/10/2024	AW	OUTDOOR FITNESS INC.	\$131.00	O
	Purpose:	PARK EXERCISE SIGNS				
118416	12/10/2024	12/10/2024	AW	THE SHELLY COMPANY	\$474,240.93	O
	Purpose:	ROAD IMPROVEMENT PROGRAM, ROAD REPAIRS & PAVING				
118417	12/10/2024	12/10/2024	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
	Purpose:	FIRE DEPT MEDICAL DIRECTOR MAY-APR				
118418	12/10/2024	12/10/2024	AW	KLEEM, INC.	\$470.96	O
	Purpose:	ROAD DEPT SIGNAGE SUPPLY				
118419	12/10/2024	12/10/2024	AW	CHARTER COMMUNICATIONS	\$242.64	O
	Purpose:	UTILITIES - FIRE DEPT				
118420	12/10/2024	12/10/2024	AW	PICKLE SHACK LLC	\$2,543.00	O
	Purpose:	ZONING APPLIC FEE REFUND				

**Payment Listing**  
11/27/2024 to 12/11/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
118421	12/10/2024	12/10/2024	AW	Ohio Bureau of Workers Compensation	\$58,156.00	0	
	Purpose:	TWP WORK COMP PREMIUM					
118422	12/10/2024	12/10/2024	AW	TAYLOR TIRE COMPANY, LTD.	\$1,395.14	0	
	Purpose:	FIRE DEPT TIRES P341 FORD FUSION					
118423	12/10/2024	12/10/2024	AW	JESSE RICE	\$425.00	0	
	Purpose:	FIRE DEPT HELMET /JR					
118424	12/10/2024	12/10/2024	AW	O.E. MEYER CO.	\$255.35	0	
	Purpose:	FIRE DEPT O2 GAS SUPPLY					
118425	12/10/2024	12/10/2024	AW	HURSH DRUGS INC	\$33.37	0	
	Purpose:	FIRE DEPT EMS DRUG SUPPLY					
118426	12/10/2024	12/10/2024	AW	BOUND TREE MEDICAL, LLC	\$207.40	0	
	Purpose:	FIRE DEPT EMS/DRUG SUPPLY, FIRE/EMS SUPPLY					
118427	12/10/2024	12/10/2024	AW	TODD COOPER	\$117.75	0	
	Purpose:	FIRE DEPT HOUSE FIRE PIZZA					
118428	12/10/2024	12/10/2024	AW	ABLE SANITATION SERVICE, INC	\$690.00	0	
	Purpose:	FIRE DEPT HOLDING TANK PUMPED					
118429	12/10/2024	12/10/2024	AW	ORANGE TOWNSHIP	\$194.72	0	
	Purpose:	FIRE DEPT LIGHT TOWER MAINT					
118430	12/10/2024	12/10/2024	AW	VOSS BROTHERS SALES	\$81.92	0	
	Purpose:	ROAD DEPT CHAINSAW OIL/GAS, ROAD DEPT					
118431	12/11/2024	12/11/2024	AW	AIM MEDIA MIDWEST OPERATING LLC	\$121.00	0	
	Purpose:	TWP LEGAL ADVERT					
118432	12/11/2024	12/11/2024	AW	DELAWARE COUNTY ENGINEER	\$8,096.00	0	
	Purpose:	OHIO EPA NPDES-MS4 STORMWATER PERMIT					
118433	12/11/2024	12/11/2024	AW	MICAH WERLING	\$1,335.20	0	
	Purpose:	FIRE DEPT TUITION REIMB PER UNION					
Total Payments:					\$890,608.74		
Total Conversion Vouchers:					\$0.00		
Total Less Conversion Vouchers:					\$890,608.74		

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



BOARD OF TOWNSHIP TRUSTEES  
CONCORD TOWNSHIP  
DELAWARE COUNTY, OHIO

RESOLUTION NO. 24-1211-1

**RESOLUTION TO ENTER INTO AN AGREEMENT TO PROVIDE FIRE AND  
EMERGENCY MEDICAL SERVICES TO THE VILLAGE OF SHAWNEE HILLS**

The Board of Trustees of Concord Township, Delaware County, Ohio ("Board") met in regular session on the 11<sup>th</sup> day of December, 2024 at 7:00 P.M., at the Concord Township Hall located at 6385 Home Road, Delaware, Ohio 43015, with the following members present:

Bart Johnson  
Joe Garrett  
Jason Haney

Mr. Garrett moved the adoption of the following Resolution:

**PREAMBLE**

**WHEREAS**, the Board operates a fire department that provides fire suppression, rescue, emergency medical services, other emergency responses, and investigation and fire safety inspections; and,

**WHEREAS**, the Village of Shawnee Hills does not have a fire department; and,

**WHEREAS**, the Village of Shawnee Hills wishes to provide fire protection and emergency medical services to its residents/inhabitants, and it wishes for Concord Township to provide those services to its residents/inhabitants; and,

**WHEREAS**, Concord Township and the Village of Shawnee Hills have a longstanding relationship of Concord Township providing fire protection and emergency medical services to the Village of Shawnee Hills; and,

**WHEREAS**, the Board wishes to continue that relationship with the Village of Shawnee Hills; and,

**WHEREAS** R.C. §§ 9.60, 505.37, and 505.44 permit Concord Township and the Village of Shawnee Hills to enter into an agreement whereby Concord Township will provide fire protection and emergency medical services to the Village of Shawnee Hills; and,

WHEREAS, the Board wishes to continue to provide fire protection and emergency medical services to the Village of Shawnee Hills pursuant to an Agreement to be entered into between Concord Township and the Village of Shawnee Hills, a copy of which is attached hereto as "Exhibit A."

**RESOLUTION**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board as follows:

1. That the Board, pursuant to R.C. §§ 9.60, 505.37, and 505.44, resolves to enter into an agreement with the Village of Shawnee Hills to provide fire protection and emergency medical services to the residents/inhabitants of the Village of Shawnee Hills. A copy of the Agreement is attached hereto as "Exhibit A" and incorporated herein by reference.
2. That the Board is authorized to execute the aforementioned Agreement on behalf of the Township.
3. That all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
4. That this Resolution shall be in full force and effect immediately upon adoption.

Mr. Haney seconded the motion.

The roll being called upon its adoption, the vote resulted as follows:

YEAS	<u>Bart Johnson</u>	<u>Joe Garrett</u>	<u>Jason Haney</u>
NAYS	_____	_____	_____
ABSTAIN	_____	_____	_____

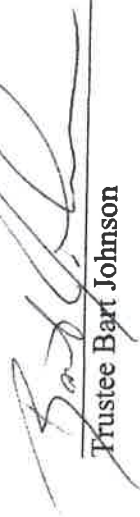
*(Signatures are on following page)*


Resolution No: 24-1211-1


Page 2 of 3



**BOARD OF CONCORD TOWNSHIP TRUSTEES  
DELAWARE COUNTY, OHIO**

  
Trustee Bart Johnson

  
Trustee Jason Haney

  
Trustee Joe Garrett

Attest:



Jill Davis  
Concord Township Fiscal Officer  
Concord Township, Delaware County, Ohio

**CERTIFICATE**

State of Ohio, County of Delaware

I, the undersigned Township Fiscal Officer of Concord Township, Delaware County, Ohio, certify that the foregoing Resolution No. 24-1211-1 is taken and copied from the record of proceedings of the Township, and that it has been compared by me with the resolution on the record and is a true copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: December 14, 2024



Jill Davis,  
Township Fiscal Officer  
Concord Township, Delaware County, Ohio

Resolution No: 24-1211-1  
Page 3 of 3

BOARD OF TRUSTEES OF CONCORD TOWNSHIP  
DELAWARE COUNTY, OHIO  
AND  
COUNCIL OF THE VILLAGE OF SHAWNEE HILLS

AGREEMENT

This Agreement is between the Board of Trustees of Concord Township, Delaware County Ohio, whose principal place of business is 6385 Home Road, Delaware, Ohio 43015 and the Village of Shawnee Hills, Delaware County, Ohio, whose principal place of business is 9484 Dublin Road, Shawnee Hills, Ohio 43065 (Individually, "Party"; collectively, "Parties").

**WHEREAS**, the Board of Trustees of Concord Township and the Village of Shawnee Hills, pursuant to R.C. §§ 9.60, 505.37, and 505.44, hereby enter into this Agreement; and,

**WHEREAS**, the Village of Shawnee Hills has no fire department and wishes to provide emergency services, fire reporting, investigation, and prevention services to its inhabitants; and,

**WHEREAS**, the Board of Trustees of Concord Township operates a fire department ("Concord Township Fire Department") providing fire suppression, rescue, emergency medical, and other emergency responses, and also providing investigation and fire safety inspections; and,

**WHEREAS**, by Resolution Number \_\_\_\_\_ passed by the Council of the Village of Shawnee Hills, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, said Village, by its proper officers, was authorized to enter into an agreement with the Board of Trustees of Concord Township for the purpose of assuring fire protection and emergency medical services for the inhabitants of the Village of Shawnee Hills; and,

**WHEREAS**, by Resolution Number 24-1211-1 passed by the Board of Trustees of Concord Township, Delaware County, Ohio on the 11<sup>th</sup> day of December, 2024, said Board by its proper officers was authorized to enter into an agreement with the Village of Shawnee Hills to provide fire protection and emergency medical services to the Village of Shawnee Hills and its inhabitants.

**NOW, THEREFORE, BE IT RESOLVED** that it is mutually agreed by, and between, the Council of the Village of Shawnee Hills, Ohio and the Board of Trustees of Concord Township, Delaware County, Ohio that:

In consideration of payment based on the rate of taxation as assessed in the Village of Shawnee Hills under the current fire levies, the sum of the levy amount, plus the 10% property tax rollback, plus the 2.5% property tax rollback, plus the homestead reimbursement from the State of Ohio, minus 10% or \$55,750.00 whichever amount is larger; the Board of Trustees of Concord Township agrees that it will provide fire protection and emergency medical services to the Village of Shawnee Hills, Ohio and its inhabitants thereof when called for, during the term of January 1, 2025 until and through

~~December 31, 2029~~  
June 30, 2025

It is mutually agreed that the Delaware County Auditor will compute the actual rate of taxation of the Village of Shawnee Hills fire levies against the semi-annual reconciled evaluation of property in the Village of Shawnee Hills for each year during the term of this Agreement. This computation will be the amount owed by the Village of Shawnee Hills, and will not be less than \$55,750.00 to the Board of Trustees of Concord Township for fire protection and emergency medical services provided by the Concord Township Fire Department.

It is mutually agreed that the Fire Chief of the Concord Township Fire Department, or his/her authorized representative, shall be in charge at the scene of an incident relative to the involvement of the Concord Township Fire Department until the scene is relinquished by the Concord Township Fire Department.

It is mutually agreed that the Fire Chief, or his/her authorized representative, shall investigate all fires, perform fire safety inspections, and file reports with the State of Ohio Fire Marshall's Office, as necessary.

It is mutually agreed that in no case shall the Board of Trustees of Concord Township or Concord Township Fire Department, be liable for damages to the Village of Shawnee Hills or to any of its inhabitants for failure to answer any fire call or a request for emergency medical aid, or for lack of speed in answering any such call, or for any inadequacy of equipment, negligent operation of apparatus, failure to extinguish any fire or for any case whatsoever arising out of this Agreement or the use of the Fire Department equipment and/or personnel of the Concord Township Fire Department. Furthermore, the Village of Shawnee Hills shall hold harmless and hereby waives and releases any and all claims, causes of action, demands, and rights of any and all kinds whatsoever, which the Village of Shawnee Hills has, may have, or which may accrue against the Board of Trustees of Concord Township or Concord Township Fire Department, and all of their respective boards, officers, officials, employees, volunteers, agents, servants and representatives and all of their respective heirs, executors, administrators, successors, or assigns for providing fire protection and emergency medical services.

It is mutually agreed that the Board of Trustees of Concord Township will receive from the Village of Shawnee Hills one-half of the fee as soon as practical after the Delaware County Auditor's release of funds takes place semi-annually. The balance is due by no later than the 1<sup>st</sup> day of December of each year of the Agreement.

It is mutually agreed that either Party may cancel and/or terminate this Agreement before the expiration thereof by giving ninety (90) days' written notice to the other Party of intention to do so.

It is mutually agreed that this Agreement becomes effective as of January 1, 2025 and expires on ~~December 31, 2029~~ <sup>June 30, 2025</sup>. *CM 12/1/24*

The Parties each agree to maintain control over their respective personnel, and this Agreement shall not be construed to alter the employment relationship each Party has with its respective personnel. Each Party shall be responsible for the compensation, benefits, and liabilities of its respective personnel and hereby agrees to release the other Party from any responsibility therefor. In no event shall Concord Township's employees be considered employees of the Village of Shawnee Hills within the meaning or application of any federal, state, or local laws or regulations and vice versa.

In the event a change in law, whether by statute, judicial determination, or administrative action, affects this Agreement or the ability of the Parties to enter into, or continue to operate pursuant to, this Agreement, the Parties mutually agree to immediately institute a review of this Agreement. The Parties agree to negotiate in good faith to address any necessary modifications to this Agreement, to the extent permitted by applicable law.

This Agreement shall constitute the entire agreement of the Parties and shall supersede all prior negotiations, proposals, and representations, whether written or oral. Any alteration or modification of the terms or conditions of this Agreement must be in writing and signed by a majority of each political subdivision.

This Agreement shall be deemed to have been drafted by both Parties and no purposes of interpretation shall be made to the contrary.

Any person executing this Agreement in a representative capacity hereby warrants that he/she has authority to sign this Agreement or has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

No waiver of breach of any provision of this Agreement shall in any way constitute a waiver of any prior, concurrent, subsequent, or future breach of this Agreement or any other provision hereof.

The invalidity of any portion of this Agreement shall not invalidate the remainder, and the remainder shall continue in full force and effect.

This Agreement shall be governed by and construed under the laws of the State of Ohio and any and all legal disputes shall be heard and filed before the Courts of Delaware County, Ohio. This Agreement shall be binding on the Parties and their respective, successors, transferees, and assigns.

IN WITNESS WHEREOF, the said Parties have caused their names to be subscribed hereto by their proper officers duly authorized as herein above set forth on this \_\_\_ day of \_\_\_\_\_, 2024.

**FOR CONCORD TOWNSHIP?**

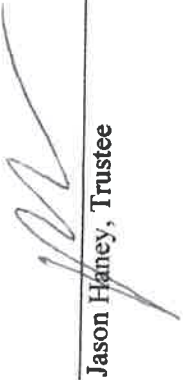
**FOR SHAWNEE HILLS:**

  
Bart Johnson, Trustee

Patrick Monahan, Mayor

  
Joe Garrett, Trustee

Robert Thatcher, President Pro Tempore

  
Jason Haney, Trustee

Renee Matney, Council Member

Mary Gates, Council Member

Todd Zimmerman, Council Member

Kathy Isern, Council Member

Justin Larosa, Council Member

Attest:

Attest:

  
Jill Davis  
Fiscal Officer

Shirley Roskoski  
Fiscal Officer

Approved as to Form:

\_\_\_\_\_  
Melissa A. Schiffel  
Delaware County Prosecuting Attorney