

CONCORD TOWNSHIP BOARD OF TRUSTEES

February 11, 2025

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Tuesday, February 11, 2025 at 12:15 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-absent.

Approval of Minutes

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the January 22, 2025 meeting. Vote: Haney-yes, Garrett-yes.

Public Input

None.

Financial Report

Mr. Garrett shared Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

| | |
|---------------------------|-----------------------|
| - General Fund | \$11,329,783.52 |
| - Fire,Road,Special Funds | <u>\$2,635,048.52</u> |
| - Total All Funds | \$13,964,832.04 |

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers and warrants # 9-17, 118526-118535 void, 118536-118570, all totaling \$262,931.85. Vote: Haney-yes, Garrett-yes.

Zoning Department

None.

Fire Department

None.

Road Department

- Road supervisor, Nathan Wilgus, presented updated quotes for flashing 25mph signs for Glenmore Drive and Tartan Fields Drive, and replace existing units at Scioto Chase Blvd and Scioto Parkway. After review Mr. Haney moved and Mr. Garrett seconded to approve purchase of 8 flashing speed signs for \$32,808 from A&A Safety. Vote: Haney-yes, Garrett-yes.
- The Trustees discussed the value of attending the Ohio Township Association conference, including vendor visits, networking, product review, etc.
- Street sweeper rentals were discussed for development construction and mud on roads.
- Updated quotes were received for green truck decals to maintain township identity. Mr. Garrett moved and Mr. Haney seconded to approve the purchase of road department green decals for the new truck chassis in the amount of \$2,812.00 from Associated Graphics. Vote: Haney-yes, Garrett-yes.
- Mr. Haney noted the annual prairie burn needs scheduled.
- The township has received 9 right-of-way (ROW) excavation permit applications to date. Mr. Garrett noted none had been received so far for new driveways. The permitting resolution did not include culverts, but should include all other ROW excavation including driveways. The County Engineer's office will be contacted. Discussion was held on processing driveway permits internally.
- Attorney Rinehart shared a ROW permit update after meeting with Brian at Prime Engineering. The permit form was reviewed. A final inspection form still needs created. Mr. Garrett moved and Mr. Haney seconded to adopt the ROW permit form as presented subject to a verbiage change to item #6. Vote: Haney-yes, Garrett-yes. Procedural update was explained.

Old Business

- Mr. Rinehart is also working on property TIFs, comprehensive plan update, Riverside Drive complaint letter, zoning resolution update for March, meeting with City of Columbus, township community authority update, sewer lines.

CONCORD TOWNSHIP BOARD OF TRUSTEES

February 11, 2025

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- Mr. Garrett moved and Mr. Haney seconded to designate Trustee Johnson to select and determine the temporary township building cleaning position. Vote: Haney-yes, Garrett-yes.
- The City of Delaware is moving forward on the Daniels “racetrack” property on US42 with a second hearing on February 24, in addition to four other cases. Discussion held on the impact to neighboring township residents near the proposed motor track.

New Business

- Mr. Garrett mentioned Plan 208 that was discussed by the Delaware County Township Association. It involved EPA clean water legislation and sewer districts, and would encourage and require annexation for sewer access.
- Blake Austin from Rumpke noted the 3-year service contract ends March 31, 2025, and allows for an extension. He suggested the township extend until July 31, 2027 at which time the township could re-bid individually or along with the township consortium with other townships. The water/sewer/trash CPI index for renewal increase is currently at 4.1%. The Trustees noted they have not received complaints about Rumpke’s service. Mr. Austin will send an extension document as well as the consortium contract for review.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustees Meeting

February 11, 2025

Call to Order & Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

New Business

Fiscal Officer/Correspondence

Adjourn

Cash Summary by Fund

Year 2025

| Fund # | Fund Name | Fund Balance 1/1/2025 | Fund Balance Adjustments | Revenue (excluding transfers and advances in) | Transfers In | Advances In | Fund & Adjustments & Revenue | Expenditures (excluding transfers and advances out) | Transfers Out | Advances Out | Fund Balance 12/31/2025 | Non-Pooled Balance | Pooled Balance |
|---------------|---------------------------------------|-----------------------|--------------------------|---|--------------|-------------|------------------------------|---|---------------|--------------|-------------------------|--------------------|-----------------|
| 1000 | General | \$11,347,686.91 | \$0.00 | \$54,590.24 | \$0.00 | \$0.00 | \$11,402,277.15 | \$72,493.63 | \$0.00 | \$0.00 | \$11,329,783.52 | \$0.00 | \$11,329,783.52 |
| 2011 | Motor Vehicle License Tax | \$23,547.84 | \$0.00 | \$1,635.78 | \$0.00 | \$0.00 | \$25,183.62 | \$5,211.27 | \$0.00 | \$0.00 | \$19,972.35 | \$0.00 | \$19,972.35 |
| 2021 | Gasoline Tax | \$74,061.29 | \$0.00 | \$17,402.67 | \$0.00 | \$0.00 | \$91,463.96 | \$43,328.96 | \$0.00 | \$0.00 | \$48,135.00 | \$0.00 | \$48,135.00 |
| 2031 | Road and Bridge | \$421,811.46 | \$0.00 | \$2,316.17 | \$0.00 | \$0.00 | \$424,127.63 | \$6,041.74 | \$0.00 | \$0.00 | \$418,085.89 | \$0.00 | \$418,085.89 |
| 2041 | Cemetery | \$40,886.96 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$40,886.96 | \$0.00 | \$0.00 | \$0.00 | \$40,886.96 | \$0.00 | \$40,886.96 |
| 2111 | Fire District | \$1,441,778.51 | \$0.00 | \$9,239.06 | \$0.00 | \$0.00 | \$1,451,017.57 | \$371,605.27 | \$0.00 | \$0.00 | \$1,079,412.30 | \$0.00 | \$1,079,412.30 |
| 2231 | Permissive Motor Vehicle License Te | \$21,362.83 | \$0.00 | \$3,530.90 | \$0.00 | \$0.00 | \$24,893.73 | \$16,726.37 | \$0.00 | \$0.00 | \$8,167.36 | \$0.00 | \$8,167.36 |
| 2272 | Coronavirus Relief Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 2273 | American Rescue Plan Act (ARP) | \$1,000,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$0.00 | \$0.00 | \$1,000,000.00 | \$0.00 | \$1,000,000.00 |
| 2901 | OneOhio Opioid Settlement Fund | \$10,046.53 | \$0.00 | \$28.45 | \$0.00 | \$0.00 | \$10,074.98 | \$0.00 | \$0.00 | \$0.00 | \$10,074.98 | \$0.00 | \$10,074.98 |
| 4901 | TIF Dublin Strg Pub Infrast Improv | \$10,313.68 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,313.68 | \$0.00 | \$0.00 | \$0.00 | \$10,313.68 | \$0.00 | \$10,313.68 |
| 4902 | TIF Painter Farm Incentive District 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Report Total: | | \$14,391,496.01 | \$0.00 | \$88,743.27 | \$0.00 | \$0.00 | \$14,480,239.28 | \$515,407.24 | \$0.00 | \$0.00 | \$13,964,832.04 | \$0.00 | \$13,964,832.04 |

Last reconciled to bank: 12/31/2024 – Total other adjusting factors: \$117,920.59

Payment Listing
1/23/2025 to 2/10/2025

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|------------------|--|------------------|------|-------------------------------------|-------------|--------|
| 9-2025 | 01/30/2025 | 01/30/2025 | CH | T. ROWE PRICE | \$960.00 | O |
| | Purpose: FIRE DEPT 457 PLAN | | | | | |
| 10-2025 | 01/30/2025 | 01/30/2025 | CH | T. ROWE PRICE | \$960.00 | O |
| | Purpose: FIRE DEPT 457 PLAN | | | | | |
| 11-2025 | 01/30/2025 | 01/30/2025 | CH | HR BUTLER, LLC | \$91,157.05 | O |
| | Purpose: PAYROLL PROCESSING FEES | | | | | |
| 12-2025 | 02/04/2025 | 02/04/2025 | CH | PNC BANK | \$1,415.75 | O |
| | Purpose: FIRE DEPT TRAINING RESCUE MANIKIN | | | | | |
| 13-2025 | 02/04/2025 | 02/04/2025 | CH | Ohio Bureau of Workers Compensation | \$2,446.00 | O |
| | Purpose: TWP WORK COMP ANNUAL TRUE-UP PREMIUM | | | | | |
| 14-2025 | 02/10/2025 | 02/10/2025 | CH | DELAWARE COUNTY TREASURER | \$4,313.74 | O |
| | Purpose: PROP TAX - 7020 HARRIOTT RD 5AC., PROP TAX - BEAN OLLER 10AC., PROP TAX - BASIGER DITCH MAINT | | | | | |
| 15-2025 | 02/10/2025 | 02/10/2025 | CH | CBIZ BENEFITS | \$3,123.03 | O |
| | Purpose: HRA INS REIMB CLAIMS | | | | | |
| 16-2025 | 02/10/2025 | 02/10/2025 | CH | HR BUTLER, LLC | \$99,763.02 | O |
| | Purpose: PAYROLL PROCESSING FEES | | | | | |
| 17-2025 | 02/10/2025 | 02/10/2025 | CH | T. ROWE PRICE | \$960.00 | O |
| | Purpose: FIRE DEPT 457 PLAN | | | | | |
| 118526 | 02/10/2025 | 02/10/2025 | AW | RIC IRVINE, ZONING INSPECTOR | \$50.00 | V |
| | Purpose: ZONING CELL PHONE REIMB JAN-MAR | | | | | |
| 118526 | 02/10/2025 | 02/10/2025 | AW | RIC IRVINE, ZONING INSPECTOR | -\$50.00 | V |
| 118527 | 02/10/2025 | 02/10/2025 | AW | NATHAN WILGUS | \$100.00 | V |
| | Purpose: ROAD DEPT CELL PHONE REIMBURSE | | | | | |
| 118527 | 02/10/2025 | 02/10/2025 | AW | NATHAN WILGUS | -\$100.00 | V |
| 118528 | 02/10/2025 | 02/10/2025 | AW | OHIOHEALTH EMERGENCY MEDICAL SER' | \$647.50 | V |
| | Purpose: FIRE DEPT MEDICAL DIRECTOR MAY-APR | | | | | |
| 118528 | 02/10/2025 | 02/10/2025 | AW | OHIOHEALTH EMERGENCY MEDICAL SER' | -\$647.50 | V |
| 118529 | 02/10/2025 | 02/10/2025 | AW | CHARTER COMMUNICATIONS | \$99.99 | V |
| | Purpose: UTILITIES - ADMIN DEPT | | | | | |
| 118529 | 02/10/2025 | 02/10/2025 | AW | CHARTER COMMUNICATIONS | -\$99.99 | V |
| 118530 | 02/10/2025 | 02/10/2025 | AW | OHIO EDISON | \$1,010.14 | V |
| | Purpose: UTILITIES - PARK DEPT | | | | | |
| 118530 | 02/10/2025 | 02/10/2025 | AW | OHIO EDISON | -\$1,010.14 | V |
| 118531 | 02/10/2025 | 02/10/2025 | AW | AIM MEDIA MIDWEST OPERATING LLC | \$256.80 | V |
| | Purpose: TWP LEGAL ADS JAN25 | | | | | |
| 118531 | 02/10/2025 | 02/10/2025 | AW | AIM MEDIA MIDWEST OPERATING LLC | -\$256.80 | V |
| 118532 | 02/10/2025 | 02/10/2025 | AW | MAGNEGRIP | \$507.72 | V |
| | Purpose: FIRE DEPT MAGNEGRIP REPAIRS, FIRE DEPT MAGNEGRIP PREV MAINT | | | | | |
| 118532 | 02/10/2025 | 02/10/2025 | AW | MAGNEGRIP | -\$507.72 | V |
| 118533 | 02/10/2025 | 02/10/2025 | AW | PORTA KLEEN | \$250.00 | V |
| | Purpose: PARK PORTABLE RESTROOMS | | | | | |
| 118533 | 02/10/2025 | 02/10/2025 | AW | PORTA KLEEN | -\$250.00 | V |
| 118534 | 02/10/2025 | 02/10/2025 | AW | NAPA AUTO PARTS | \$1,086.27 | V |
| | Purpose: ROAD DEPT REPAIR & MAINT PARTS | | | | | |
| 118534 | 02/10/2025 | 02/10/2025 | AW | NAPA AUTO PARTS | -\$1,086.27 | V |
| 118535 | 02/10/2025 | 02/10/2025 | AW | RINEHART LEGAL SERVICES, LTD. | \$5,000.00 | V |
| | Purpose: TWP LEGAL COUNSEL ZONING+ | | | | | |
| 118535 | 02/10/2025 | 02/10/2025 | AW | RINEHART LEGAL SERVICES, LTD. | -\$5,000.00 | V |
| 118536 | 02/10/2025 | 02/10/2025 | AW | RIC IRVINE, ZONING INSPECTOR | \$50.00 | O |
| | Purpose: ZONING CELL PHONE REIMB JAN-MAR | | | | | |
| 118537 | 02/10/2025 | 02/10/2025 | AW | NATHAN WILGUS | \$100.00 | O |
| | Purpose: ROAD DEPT CELL PHONE REIMBURSE | | | | | |
| 118538 | 02/10/2025 | 02/10/2025 | AW | OHIOHEALTH EMERGENCY MEDICAL SER' | \$647.50 | O |
| | Purpose: FIRE DEPT MEDICAL DIRECTOR MAY-APR | | | | | |
| 118539 | 02/10/2025 | 02/10/2025 | AW | CHARTER COMMUNICATIONS | \$99.99 | O |
| | Purpose: UTILITIES - ADMIN DEPT | | | | | |
| 118540 | 02/10/2025 | 02/10/2025 | AW | OHIO EDISON | \$1,010.14 | O |
| | Purpose: UTILITIES - PARK DEPT | | | | | |
| 118541 | 02/10/2025 | 02/10/2025 | AW | AIM MEDIA MIDWEST OPERATING LLC | \$256.80 | O |
| | Purpose: TWP LEGAL ADS JAN25 | | | | | |
| 118542 | 02/10/2025 | 02/10/2025 | AW | MAGNEGRIP | \$507.72 | O |

Payment Listing
1/23/2025 to 2/10/2025

| Payment Advice # | Post Date | Transaction Date | Type | Vendor / Payee | Amount | Status |
|---------------------------------|------------|------------------|------|------------------------------------|--------------|--------|
| | | Purpose: | | | | |
| 118543 | 02/10/2025 | 02/10/2025 | AW | PORTA KLEEN | \$250.00 | 0 |
| | | Purpose: | | | | |
| 118544 | 02/10/2025 | 02/10/2025 | AW | NAPA AUTO PARTS | \$1,086.27 | 0 |
| | | Purpose: | | | | |
| 118545 | 02/10/2025 | 02/10/2025 | AW | RINEHART LEGAL SERVICES, LTD. | \$5,000.00 | 0 |
| | | Purpose: | | | | |
| 118546 | 02/10/2025 | 02/10/2025 | AW | THE WONDER WITHIN LLC | \$850.00 | 0 |
| | | Purpose: | | | | |
| 118547 | 02/10/2025 | 02/10/2025 | AW | 3F FITNESS LLC | \$960.00 | 0 |
| | | Purpose: | | | | |
| 118548 | 02/10/2025 | 02/10/2025 | AW | KLEEM, INC. | \$733.62 | 0 |
| | | Purpose: | | | | |
| 118549 | 02/10/2025 | 02/10/2025 | AW | VALTECH COMMUNICATIONS | \$180.67 | 0 |
| | | Purpose: | | | | |
| 118550 | 02/10/2025 | 02/10/2025 | AW | GORDON FLESCH CO., INC. | \$705.75 | 0 |
| | | Purpose: | | | | |
| 118551 | 02/10/2025 | 02/10/2025 | AW | FRONTIER | \$571.40 | 0 |
| | | Purpose: | | | | |
| 118552 | 02/10/2025 | 02/10/2025 | AW | OFFICE CITY EXPRESS | \$99.88 | 0 |
| | | Purpose: | | | | |
| 118553 | 02/10/2025 | 02/10/2025 | AW | HORTON EMERGENCY VEHICLES | \$603.99 | 0 |
| | | Purpose: | | | | |
| 118554 | 02/10/2025 | 02/10/2025 | AW | MUNICIPAL EMERGENCY SVCS DEPOSIT / | \$550.00 | 0 |
| | | Purpose: | | | | |
| 118555 | 02/10/2025 | 02/10/2025 | AW | CARGILL, INC | \$19,862.39 | 0 |
| | | Purpose: | | | | |
| 118556 | 02/10/2025 | 02/10/2025 | AW | DEL-CO WATER CO INC | \$287.60 | 0 |
| | | Purpose: | | | | |
| 118557 | 02/10/2025 | 02/10/2025 | AW | MICRO CENTER | \$1,454.94 | 0 |
| | | Purpose: | | | | |
| 118558 | 02/10/2025 | 02/10/2025 | AW | VOSS BROTHERS SALES | \$76.91 | 0 |
| | | Purpose: | | | | |
| 118559 | 02/10/2025 | 02/10/2025 | AW | SCIOTO RESERVE MASTER ASSOC | \$125.00 | 0 |
| | | Purpose: | | | | |
| 118560 | 02/10/2025 | 02/10/2025 | AW | ACROSS THE STREET PRODUCTIONS | \$1,808.43 | 0 |
| | | Purpose: | | | | |
| 118561 | 02/10/2025 | 02/10/2025 | AW | MIATI EMBROIDERY | \$3,667.96 | 0 |
| | | Purpose: | | | | |
| 118562 | 02/10/2025 | 02/10/2025 | AW | COLUMBIA GAS | \$1,420.53 | 0 |
| | | Purpose: | | | | |
| 118563 | 02/10/2025 | 02/10/2025 | AW | BEEEM'S BP DIST INC | \$2,546.46 | 0 |
| | | Purpose: | | | | |
| 118564 | 02/10/2025 | 02/10/2025 | AW | STRYKER SALES CORP. | \$1,874.00 | 0 |
| | | Purpose: | | | | |
| 118565 | 02/10/2025 | 02/10/2025 | AW | FIRE DEPARTMENT TRAINING NETWORK | \$300.00 | 0 |
| | | Purpose: | | | | |
| 118566 | 02/10/2025 | 02/10/2025 | AW | MERCURY MEDICAL | \$454.11 | 0 |
| | | Purpose: | | | | |
| 118567 | 02/10/2025 | 02/10/2025 | AW | DELAWARE COUNTY REGIONAL PLANNING | \$9,399.00 | 0 |
| | | Purpose: | | | | |
| 118568 | 02/10/2025 | 02/10/2025 | AW | NATHAN WILGUS | \$20.00 | 0 |
| | | Purpose: | | | | |
| 118569 | 02/10/2025 | 02/10/2025 | AW | RIPLEY SZANATI | \$186.92 | 0 |
| | | Purpose: | | | | |
| 118570 | 02/10/2025 | 02/10/2025 | AW | BART JOHNSON | \$85.28 | 0 |
| | | Purpose: | | | | |
| Total Payments: | | | | | \$262,931.85 | |
| Total Conversion Vouchers: | | | | | \$0.00 | |
| Total Less Conversion Vouchers: | | | | | \$262,931.85 | |