

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, April 24, 2024 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. The roll was called: Jason Haney-present, Joe Garrett-present, Bart Johnson-present.

Approval of Minutes

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the April 10, 2024 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Approval of the minutes of the March 11 and April 4 re-zoning hearings were tabled.

Public Input

- Mr. Jonathan Morris, 5905 Shadow Fair Lane, Powell, asked for a follow up about allowing parking on both sides of the road within a subdivision, instead of just one side. Mr. Doug Riedel, liaison from Delaware County Engineer's Office stated they are still researching the topic. It has been the county standard since 1993 for a recommended subdivision road width of 27' with parking on one side, due to safety and emergency access. Trustees can allow or disallow parking. Trustee Johnson provided an example from Galena with signage "no parking if more than 2" snow." Also discussed was who pays for street signage, and it was noted Shawnee Hills does not allow any street parking. Topic tabled until next meeting.

- Mr. Riedel provided the 2024 road improvement contract, signed by the Prosecutor, contractor (Shelly Company), and certified by the Fiscal Officer, therefore the Trustees signed the previously approved contract.

- Mr. Russ Baron of the Bellepoint Youth Association shared 300 kids have signed up for baseball and softball this year. The association has completed lots of work pre-season, and still needs to fix the tiling of the south field. They will also be putting sod out between seasons of after fall ball, along with installing light poles at Dodge and south fields. The lighting will require adding a power panel at the front of the concession stand.

Financial Report

Chairman Johnson shared Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

General Fund	\$11,023,714.23
Special Revenue Funds	\$3,769,025.59
Total All Funds	\$14,792,739.82

- Mr. Garrett moved and Mr. Haney seconded to approve pending vouchers, warrants and purchase orders #49-55, 117863-117886, all totaling \$246,970.86. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

Mr. Ric Irvine, zoning inspector, noted the following activity:

- Zoning permits issued since the last meeting: 2 homes, 3 accessory buildings = total 5.
- The application for Stallion Ranch PCD rezoning was tabled until May 21, 2024.
- The application for Northwest Buildings expansion was tabled until May 14, 2024.
- An application for PCD rezoning for the Pickle Shack was returned as incomplete.
- A draft proposal for PRD and PCD rezoning application changes was received from attorney Mr. Rinehart and will be reviewed.
- A letter was sent to a homeowner on US 42, west of SR745 regarding a baseball diamond. The concern was the facility being used for commercial use and safety/emergency access issues. The owner stated the facility is for personal use.
- Mr. Irvine met with Mr. Rinehart, project designer Mr. Joe Clase, and his client about a proposed mixed use (PCD and FR-1) development at Owen Fraley and Bunty Station Roads. The plan calls for 6-7 large lots of 2-5 acres each, with a 160x320 indoor soccer facility. No application has been submitted yet.

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Road/Park Department

Trustee Johnson shared an email request from a property line along Duffy Road to enclose the open ditch, which currently is a steep drop after a very narrow berm area, that cannot be mowed. The property owner's builder would install the pipe and enclose the ditch so it can be mowed and maintained. After discussion, Mr. Johnson moved and Mr. Haney seconded to allow the ditch to be enclosed and pipe installed at 6482 and 6508 Duffy Road. It shall be the responsibility of the homeowner to install and maintain the pipe, or if not maintained the township reserves the right to remove the pipe and restore the area to an open ditch. Vote: Haney-yes, Garrett-yes, Johnson-yes.

New Business

Mr. Johnson moved and Mr. Garrett seconded to approve six months after end of the calendar year for employees to turn in claims for HRA reimbursement. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fire Department

Chief Todd Cooper noted the following activity:

- The firefighter's renewal contract is final.
- A few concrete areas need repaired at the fire department, and bids are being collected.
- Compliments were given for the new Delaware County Sheriff's office on SR521.
- Firefighter Jack Guyton's state award ceremony was today. Highlights were shared. Congratulations, Jack!

Fiscal Officer/Correspondence

Fiscal Officer Jill Davis presented the following:

- Due to a potential year-end deficit of the fire fund, Mr. Johnson moved and Mr. Haney seconded to approve Resolution #24-0424-1 to transfer \$500,000.00 from the General Fund to the Fire Fund. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Revenue projections for the expiring 2.9mil fire levy were reviewed from the County Auditor's office. The 2.9mil levy currently has an effective rate of only 1.52mil on residential property and 2.29mil on commercial property (of which the township has very little). Discussion was held on renewal, replacement, and sustainability of funding. Research will continue.
- A claim from Frontier was discussed due to the township hitting one of their lines in 2022. The bill was received the end of 2023 and is being held. The township also has a claim to file against Frontier for a line that was bored through a ditch pipe along Clark Shaw Road. The line caused the pipe to clog and the township crew had to clean it out and hire a contractor to jet the pipe. Frontier has yet to relocate the line. Costs will be gathered for a counter claim.
- Access easement for maintenance of Hill Cemetery was discussed. The property is decided to the township but is land locked. The township already lost maintenance of Eversole Cemetery but that was on private property. The Trustees would like an access easement prepared for Hill Cemetery that will exist through property sales and transfers. Since the landowners have not prepared anything, Mr. Rinehart will be consulted to prepare a document template.
- Compliments were extended to our fire department staff for their fitness.
- Mr. Garrett will meet with Shawnee Hills regarding the Fire/EMS service contract renewal and rates.
- The June meeting of the Delaware County Township Association will include the Historical Society working with cemeteries for the 250th anniversary of America.
- The cleanup and security of the Logan Road nuisance property has begun.
- The community Shred Day event was scheduled for Saturday, May 11, 8am-12pm, at the parking lot south of the fire station, 7990 Dublin Road, Delaware, OH 43015
- The township building sprinkler system needs repaired, which is causing the fire alarm system to go off every couple days. The repair will be scheduled soon.

Adjournment

With no further business, Mr. Johnson moved and Mr. Haney seconded to adjourn. All unanimously in favor.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10748

Held April 24, 2024

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ATTEST

Jill Davis
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

[Signature]

Bart Johnson

[Signature]

Joe Garrett

[Signature]

Jason Haney

Concord Township Trustee Meeting
April 24, 2024

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Duffy Rd Ditch

Old Business

New Business

Longer Run out for Claims for Healthcare reimbursement

Fire Chief

Fiscal Officer

Adjourn

Payment Listing
4/11/2024 to 4/24/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
49-2024	04/15/2024	04/15/2024	CH	PNC BANK	\$3,292.07	0
	Purpose: ADMIN GOOGLE EMAIL SVC					
50-2024	04/24/2024	04/24/2024	CH	CBIZ BENEFITS	\$160.92	0
	Purpose: HRA INSUR CLAIM REIMBURSE PLAN					
51-2024	04/24/2024	04/24/2024	CH	ANTHEM BCBS OH GROUP	\$36,954.74	0
	Purpose: ANTHEM MEDICAL INSUR					
52-2024	04/24/2024	04/24/2024	CH	DELTA DENTAL	\$2,538.89	0
	Purpose: TWP DENTAL INSUR					
53-2024	04/24/2024	04/24/2024	CH	Ohio Police & Fire Pension Fund	\$80,282.68	0
	Purpose: FIRE DEPT PENSION CONTRIB MAR24					
54-2024	04/24/2024	04/24/2024	CH	HR BUTLER, LLC	\$85,660.87	0
	Purpose: PAYROLL PROCESSING FEES					
55-2024	04/24/2024	04/24/2024	CH	T. ROWE PRICE	\$2,010.00	0
	Purpose: FIRE DEPT 457 PLAN					
117863	04/24/2024	04/24/2024	AW	Ohio Public Employees Retirement System	\$9,721.65	0
	Purpose: TWP PENSION CONTRIB MAR24					
117864	04/24/2024	04/24/2024	AW	EQUITABLE	\$509.91	0
	Purpose: TWP LIFE INSUR, TWP VISION INSUR					
117865	04/24/2024	04/24/2024	AW	MADISON ENERGY COOP ASSOC INC	\$111.23	0
	Purpose: ROAD DEPT UTILITIES					
117866	04/24/2024	04/24/2024	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$954.87	0
	Purpose: ROAD DEPT CASE LOADER REPAIRS					
117867	04/24/2024	04/24/2024	AW	KLEEM, INC.	\$100.95	0
	Purpose: ROAD DEPT SIGNAGE SUPPLY					
117868	04/24/2024	04/24/2024	AW	B&C COMMUNICATIONS	\$756.82	0
	Purpose: FIRE DEPT RADIO,ETC INSTALL NEW QUINT					
117869	04/24/2024	04/24/2024	AW	R.L. PARSONS & SON	\$1,193.17	0
	Purpose: ROAD DEPT BOOM MOWER ROLLER REBUILD					
117870	04/24/2024	04/24/2024	AW	BATTERIES PLUS LLC	\$227.04	0
	Purpose: FIRE & ROAD BATTERIES SUPPLY, FIRE/ROAD BATTERIES, FIRE/ROAD BATTERIES, FIRE/ROAD BATTERIES					
117871	04/24/2024	04/24/2024	AW	ALL-WIN ELECTRIC LLC	\$568.11	0
	Purpose: ROAD DEPT DEF TANK ELECTRIC					
117872	04/24/2024	04/24/2024	AW	DEL-CO WATER CO INC	\$224.68	0
	Purpose: UTILITIES - PARK DEPT					
117873	04/24/2024	04/24/2024	AW	CAPITAL ONE	\$206.68	0
	Purpose: TWP BLDG/ROAD SUPPLIES					
117874	04/24/2024	04/24/2024	AW	LACAL EQUIPMENT INC	\$953.64	0
	Purpose: ROAD DEPT BROOM BRISTLES					
117875	04/24/2024	04/24/2024	AW	AIM MEDIA MIDWEST OPERATING LLC	\$617.00	0
	Purpose: TWP & ZON LEGAL ADVERTIS MAR24					
117876	04/24/2024	04/24/2024	AW	SHELLY MATERIALS, INC	\$100.00	0
	Purpose: ROAD DEPT DIX RD DITCH DEBRIS FILL, ROAD DEPT CLARKSHAW DITCH DEBRIS FILL					
117877	04/24/2024	04/24/2024	AW	ADVANCED TURF SOLUTIONS	\$4,731.30	0
	Purpose: PARK/GROUNDS FERTILIZER/CHEMICAL SUPPLY					
117878	04/24/2024	04/24/2024	AW	THE A-MAC GROUP LLC	\$248.00	0

Payment Listing
4/11/2024 to 4/24/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	ROAD DEPT PAPER PRODUCTS				
117879	04/24/2024	04/24/2024	AW	SILCO FIRE & SECURITY	\$4,270.40	O
	Purpose:	FIRE/ROAD/ADMIN FIRE & ALARM MAINT				
117880	04/24/2024	04/24/2024	AW	IMPLEMENT, LLC	\$2,500.00	O
	Purpose:	ZONING LANDSCAPE PLAN REVIEW CS VLG				
117881	04/24/2024	04/24/2024	AW	BOUND TREE MEDICAL, LLC	\$447.48	O
	Purpose:	FIRE DEPT EMS DRUG SUPPLIES				
117882	04/24/2024	04/24/2024	AW	BEEM'S BP DIST INC	\$2,710.63	O
	Purpose:	ROAD/FIRE FUEL SUPPLY				
117883	04/24/2024	04/24/2024	AW	MIATI EMBROIDERY	\$951.97	O
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE				
117884	04/24/2024	04/24/2024	AW	TAYLOR TIRE COMPANY, LTD.	\$887.16	O
	Purpose:	FIRE DEPT ANNUAL MAINT				
117885	04/24/2024	04/24/2024	AW	PRICE FARMS ORGANICS, LTD.	\$2,118.00	O
	Purpose:	PARK PLAYGROUND MULCH				
117886	04/24/2024	04/24/2024	AW	MORRAL COMPANIES LLC	\$960.00	O
	Purpose:	ROAD/FIRE DEPT D.E.F. SUPPLY				
Total Payments:					\$246,970.86	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$246,970.86	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION NO. 24-0424-01
TO TRANSFER FUNDS FROM THE GENERAL FUND
TO THE FIRE FUND

It was moved by Mr. Johnson and seconded by Mr. Haney
to adopt the following:

BE IT RESOLVED, by the BOARD OF TRUSTEES OF CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO, to

approve the transfer of \$500,000.00 from the General Fund to the Fire
Fund for the purpose of satisfying potential financial deficit during Fiscal Year 2024.

Vote: Haney - yes, Garrett - yes, Johnson - yes

Adopted the 24th day of April, 2024.

Attest:

Jill M. Davis

Jill M. Davis, Fiscal Officer
Concord Township, Delaware County, Ohio

Board of Trustees:

[Signature]
[Signature]
[Signature]